

CCTV Monitoring Pro Forma

Dear xxx,

On behalf of your Area Committee I am writing to ask that you take the time to complete this short form. You received ...£xx.....from the Outer South Area Committee towards a CCTV scheme. Research needs to be undertaken to identify how the CCTV schemes supported by the Area Committee meet the required legislation. Further background information can be found in the enclosed committee report.

The information submitted will inform the Area Committee on how best to support current and existing schemes to meet the required legislation through training, installation, operation and working with partners.

Name of Group
Contact Name
Contact Address
Contact Tel Number
Email Address

1) When did the CCTV scheme become operational/come into use?

2) Who funded the installation and equipment?

3) Who funds the maintenance and other ongoing running costs?

4) Is your scheme part of Leedswatch?

5) Is your CCTV scheme operating/recording 24/7?

Appendix 1

6) a) Is your CCTV scheme monitored by a person during live recordings?

b) If so, by whom and what training have they received in relation to monitoring or reviewing CCTV images?

7) If your scheme is not monitored, who has access to the equipment and what training have they received in relation to monitoring or reviewing CCTV images?

8) a) Are the tapes from the CCTV video stored?

b) If yes, how long are they stored for?

c) What measures are taken to ensure their security?

9) Do police/other agencies have access to the tapes for evidence purposes?

10) How many times have the tapes been released to police or other agencies to view.

11) Have any prosecutions been made as a result of evidence from your CCTV system?

12) What support does your group need in order to comply with the legal requirements outlined in the attached report?